

Warfighting Publications Development and Review Procedures

1. General. The procedures used to prepare warfighting publications are similar to those used to prepare other publications. A single officer or group of officers drafts or reviews a publication. The draft is staffed to appropriate commands and the comments which result are incorporated, as appropriate, into the final copy. After a publication has been published, users identify ways to improve it. These suggestions are submitted to Doctrine Division, MCCDC. Each publication is reviewed periodically. This review starts the cycle again. During the review, the suggestions submitted by users of the publication are considered. Reviews of publications may be scheduled well in advance (e.g., the result of a decision to review a particular publication once every 4 years for MCWP's and MCRP's, and every 8 years for MCDP's) or may be held because of a realization that a particular publication needs to be reviewed immediately.

2. Initial Publication Development. The requirement for a new publication may arise from recommendations from Marine Forces, the Expeditionary Force Development Center, or from commands listed in paragraph 2c of enclosure (2). During the initial development of a new warfighting publication, DC CD (C 398) will conduct field liaison visits and request comments and recommendations on outlines and initial drafts of warfighting publications. DC CD (C 398) may convene conferences or working groups to assist in the development of outlines and drafts for specific publications and provide coordinating drafts of publications under development to the Marine Corps Forces; Headquarters, US Marine Corps; and other appropriate commands listed in paragraph 2c of enclosure (2) for review. This process is essential to the orderly and timely development of warfighting publications. At the end of this review, the publication is prepared in its final form and published as an MCDP, MCWP, or MCRP, as appropriate.

3. Review of Existing Publications

a. Participants. Review of warfighting publications will include review by the Marine Forces; Headquarters, US Marine Corps; and other appropriate commands listed in paragraph 2c of enclosure (2). Liaison visits and conferences or working groups may be employed as part of the review process. The object of the review is to ensure factual accuracy; operational and tactical utility; consistency with joint, multinational, and Marine Corps doctrine; and adherence to Marine Corps policy.

b. Procedures. When a review of a specific publication is initiated, a message will be promulgated by DC CD (C 398) soliciting comments. Comments on any MCWP or MCRP, however, are welcome at any time. Normally, MCWP's and MCRP's are reviewed every 4 years; MCDP's every 8 years. Once the review is completed, one of the following actions will be taken by DC CD:

(1) If no changes are required, the publication will remain in effect until a change or the cycle review period is warranted. A message announcing the review and its result will be promulgated.

(2) If minor revisions are required, a change to the publication will be promulgated.

(3) If major revisions are required, a coordinating draft of the revised publication will be developed and circulated for review and comment

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to the commands and agencies previously noted. Comments received will be reviewed and, where appropriate, incorporated into the publication.

4. Conference Review. If a doctrine working group conference for a publication is called, it will be announced by DC CD (C 398). A schedule will be published for submitting agenda items and recommendations. After receiving the proposed agenda items and recommendations, DC CD (C 398) will establish and publish the conference or working group agenda and assign responsibility for those agenda items.

ENCLOSURE (3)